



MALTA RESOURCES AUTHORITY



EUROPEAN REGIONAL DEVELOPMENT FUND
MALTA2007-2013

Malta Resources Authority, Millennia, Triq Aldo Moro, Marsa, MRS 9065 MALTA
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Promotion of Renewable Energy Sources in the Domestic Sector – PV Grant Scheme: Application Part A

Please ensure that you complete all sections of the form, including those overleaf. Applications that are not fully completed will not be processed. Faxes and photocopies of a completed application form are not acceptable. An application form has to be completed by the Applicant for each system purchased.

The following parts should be completed:

- Part A – before purchase and installation
- Part B – after purchase and installation and after approval of grant.

PART A

Section (i) – Applicant Details

Name: _____	Surname: _____
ID Card No: _____	Telephone No: _____
E-mail: _____	Mobile Number: _____

Section (ii) – Address where system is to be installed

House name or number: _____
Street: _____
Locality: _____ Post Code: _____

Section (iii) - Mailing address

If you would like scheme correspondence to be mailed to a different address from the installation address given above, please complete this part. If not completed, all correspondence will be mailed to the address identified in Section (ii).

House name or number: _____
Street: _____
Locality: _____ Post code: _____

For office use
Submission date _____

MRA ref.no _____

Promotion of Renewable Sources of Energy in the Domestic Sector-PV Call 2 Application Form Part A

Section (iv) - Documents accompanying Part A of the application form - Please specify number of documents attached

ORIGINAL quotation containing seller and buyer details, segregated prices and description of product (sample quotation annexed to the application)	
Photo of the installation location, plus one photo taken from project location showing view to the south	
Photocopy of ID card	
Complete electricity bill (including remittance advice) for the project location issued in the last 12 months)	
Copy of lease contract where applicable	

Section (v) PV technology details¹

System model number _____
Number of modules: _____ Wattage per module: _____
Module Model: _____
Module Manufacturer: _____
Inverter Model and Manufacturer _____
Electrical output power in kilowatt peak (kWp): _____
Quoted eligible price ² : € _____

Section (vi) – Applicant’s Declaration

(a) I confirm that I will obtain planning permission (where required) for this installation	<input type="checkbox"/>
(b) I confirm that I am the owner of the property or an emphyteuta or a tenant with all the necessary authority to apply for this grant (tenants must attach a copy of contract for leasing)	<input type="checkbox"/>
(c) I confirm that the building where the equipment is to be installed is covered by the relevant planning permits	<input type="checkbox"/>
(d) I confirm that I (or any member of the household) have not obtained and will not obtain any other grants or subsidies for this system either from public or national funds or EU funds	<input type="checkbox"/>
(e) I further confirm that I (or any member of the household) are not in receipt of any donations (financial or in kind) including discounts, offers or gifts which have not been deducted in the quotation	<input type="checkbox"/>
(f) I confirm that the property where the system is installed is residential and is used by myself for residential purposes only	<input type="checkbox"/>
(g) I confirm that I am not applying on behalf of an undertaking (carrying out an economic activity) and am not a landlord of the property where the system is installed	<input type="checkbox"/>
(h) I am aware that the PV system to be installed shall remain in <i>operation</i> for a minimum period of 5 years ³ (from the date of commissioning)	<input type="checkbox"/>
(i) I confirm that my photovoltaic installation will be grid connected according to Enemalta requirements	<input type="checkbox"/>

¹ Information included in this section must also be reflected within the quotation

² Quotation must indicate the eligible expenditure and the non-eligible expenditure. Eligible expenditure includes cost of photovoltaic modules and inverters only; non-eligible expenditure includes installation, reinforcement, wiring, certification and any other costs.

³ Should I decide to sell or rent the residence during this period, I shall inform MRA accordingly.

Promotion of Renewable Sources of Energy in the Domestic Sector-PV Call 2 Application Form Part A

(j) I am aware that all the information submitted in this application may be cross checked with other government entities and authorise the MRA to ask any other government entity to provide the required information.	<input type="checkbox"/>
(k) I will give access to all relevant organisations involved in the implementation and control of this scheme (including MRA, representatives from the Managing Authority and (local and EU) auditors amongst others) to inspect the photovoltaic installation at my residence after due notice given by the MRA	<input type="checkbox"/>
(l) I am aware that personal information provided on this application is protected and used in accordance with the Data Protection Act. The information shown on this application form will be used and shared by/with the Malta Resources Authority and its agents, and relevant organisations involved in the administration, supervision and auditing the scheme public funds in particular. The MRA may also use this information to demonstrate market transformation trends.	<input type="checkbox"/>
(m) I am aware that the scheme is co-financed by the European Regional Development Fund	<input type="checkbox"/>

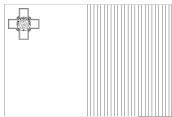
I, the undersigned, certify that I have read, understood and agree to the requirements and conditions set for the grant available on the MRA website www.mra.org.mt⁴. The information provided in Part I and Part II is accurate and true to the best of my knowledge. I understand that any attempt to misrepresent information in this application will invalidate this application and disqualify me from all claims to future rebates.

Applicant Signature

Date

Section G– Notes

- In cases where the Applicant does not conform to any provisions set out in the scheme, the Applicant shall be obliged to either change the equipment to bring the installations within the provisions of the scheme or refund the grant.
- Applicants are advised to submit the Application by hand or by mail to the: Malta Resources Authority, Millennia, Aldo Moro Road, Marsa, MRS9065. Applicants residing in Gozo may submit their Application Part A by hand to the specified offices in Gozo on the dates indicated in the website and in adverts. The person submitting the application form is advised to be in possession (on the day) of a means of identification. No applications from retailers on behalf of their clients will be accepted.
- Further information can be found on the MRA website: www.mra.org.mt. This application form may also be revised periodically. Please check the website to ensure that you have the latest version.
- Prospective Applicants who intend to import systems directly are urged to pre-register their systems themselves PRIOR to making any commitments.



Operational Programme I – Cohesion Policy 2007-2013
Investing in Competitiveness for a Better Quality of Life
Project part-financed by the European Union
European Regional Development Fund (ERDF)
Co-financing rate: 85% EU Funds; 15% National Funds
Investing in your future



⁴ A copy of the scheme documents may be obtained from MRA offices

Annex I - Retailer / importer's details

Company Name: _____
VAT Number: _____
Director Name and Surname : _____
Address: _____
Email address: _____

2010/2 Schemes

Annex II – Quotation Itemisation: It is up to the Applicant to ensure that the quotation includes all details below as well as the identification of the seller (including VAT number) and identification of customer.

Description				
System model number				
Number of modules				
Wattage per module				
Module Model:				
Module Manufacturer				
Inverter Model and Manufacturer				
Electrical output power in kilowatt peak (kWp)				
Eligible Expenditure	Model/type	Unit price	Quantity	Total price
Photovoltaic Modules for complete system				
Inverter				
Support Frame				
(Discounts) ⁵				
(Offers financial or in kind) ⁶				
<i>Sub-total eligible expenditure</i>				
Non-Eligible Expenditure				
Installation Workmanship				
Installation Materials –Wiring and other components				
Reinforcement – structural works (if any)				
Certification				
Other				
<i>Sub-total non-eligible expenditure</i>				
Grand Total (€)				

NOTE: all prices are to include VAT and other taxes. VAT is not to be shown separately in this itemisation.

⁵ Discounts are to be deducted from the eligible expenditure.

⁶ Examples: any good or service such as gifts, white goods, other goods / appliances, equipment, services, vouchers, etc.. These are to be deducted from the eligible expenditure.

Checklist

In order to ensure the smooth processing of your application, we have provided this checklist to ensure that the documents submitted with your application are correct.

Application form is complete	<input type="checkbox"/>
Original quotation has been submitted	<input type="checkbox"/>
Photos of the installation location has been attached	<input type="checkbox"/>
The address of the meter installation on the electricity bill is identical to the PV installation address	<input type="checkbox"/>
The Applicant's name/address on the application is identical to the name/address on the electricity bill	<input type="checkbox"/>
The application form has been signed by the Applicant	<input type="checkbox"/>
The electricity bill has been issued in the last 12 months	<input type="checkbox"/>
The electricity meter is registered for residential use	<input type="checkbox"/>
The location identified for the PV system installation has adequate sun exposure	<input type="checkbox"/>
The ID card submitted is a valid Maltese ID card	<input type="checkbox"/>
The information given on the quotation is identical to the information given on the application	<input type="checkbox"/>